



# Great Bay Community College

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## Campus Crime Statistics / Clery Report 2008

Great Bay Community College strives to provide a safe and healthy environment that enhances the learning process. Each student and employee should be able to attend classes, work on campus, and/or participate in activities with a feeling that they are in an environment that is safe and secure. The College provides to all prospective students and employees the Campus Security Policies and Procedures and the most recent campus crime statistics. This is part of the Federal Law No.101-542, the Student Right-to-Know and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1999 (formerly the Campus Security Act of 1990). These policies and procedures are reviewed and updated annually by the Vice President of Enrollment Management and the Director of Student Life for accuracy, completeness, and compliance with all relevant regulations. This report is available in the Student Handbook and for download online at <http://greatbay.edu/pdf/Clery-Report.pdf>. You may also obtain a printed copy of the report in the Student Life, Human Resources, or in the office of the Vice President of Enrollment Management & Student Services.

Please note that the security and welfare of the entire college community is and continues to be an overriding concern. The referenced legislation requires a formal approach to the issue, but the college has always been keenly sensitive to establishing procedures that provide the maximum security and safety within its capabilities to all people of our college community.

### **Reporting Crimes**

Security needs to be the concern of every person on the college campus. If one sees anything that is suspicious or potentially dangerous, report it immediately to the Vice President of Enrollment Management and Student Services office or to a designated campus security authority.

Designated campus security authorities include:

- President
- Vice President of Academic Affairs
- Associate Vice President of Academic Affairs
- Associate Vice President of Corporate and Community Education
- Chief Financial Officer
- Coordinator of Admission
- Director of Financial Aid
- Director of Library and Media Services
- Director of Student Life
- All athletic coaches
- All advisors for student clubs and organizations

The Vice President of Enrollment Management and Student Services is available to assist students with reporting. No report will be taken lightly.

If you are a victim of a crime, you are urged to report it to college authorities immediately. Depending upon the nature of the crime, the appropriate response by the college will be initiated. In the event of a violent crime, local authorities will be contacted immediately and efforts to assist the victim will be initiated concurrently by college personnel. Non-violent crimes will likewise be referred to local authorities. If you witness a crime, contact a representative of the college immediately in order to initiate appropriate actions.

## **Reporting Crimes Important Contacts / Resources**

Emergency: 911  
Vice President of Enrollment Management and Student Services: 603-427-7604  
Great Bay Community College Website [www.greatbay.edu](http://www.greatbay.edu)

### **Pease Campus**

320 Corporate Drive  
Portsmouth, NH 03801  
603-334-6306  
Fax: 603-334-6308  
Emergency: 911

## **Confidential Reporting Procedures**

If you are the victim of a crime and do not want to pursue action within the College System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Vice President of Enrollment Management and Student Services can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

## **Timely Warnings**

In the event that a situation arises, either on or off campus, that, in the judgment of the Vice President of Enrollment Management and Student Services, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through the college e-mail system to students, faculty, and staff.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Student Life Office may also post a notice on Blackboard: <http://ccsnh.blackboard.com>, providing the college community with more immediate notification. In such instances, a copy of the notice is posted at the front door and other prominent campus locations.

Anyone with information warranting a timely warning should report the circumstances to the Vice President of Enrollment Management and Student Services by phone 603-427-7604.

## **Policy Statement Addressing Campus Law Enforcement**

Great Bay Community College faculty, staff and contracted personnel have the authority to ask persons for identification and to determine whether individuals have lawful business at Great Bay Community College, but do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction on the campus. Great Bay Community College maintains a highly professional working relationship with the Portsmouth Police. All crime victims and witnesses are strongly encouraged to immediately report the crime to campus Security officer and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

## **Access Policy**

During business hours, the College will be open to students, parents, employees, contractors, guests, and invitees. During non business hours access to all College facilities is by key, if issued. In the case of periods of extended closing, the College will admit only those with prior written approval to all facilities.

Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed as problematic have security surveys conducted of them. Administrators from the Vice President's Office, Physical Plant, and other concerned areas review these results. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications.

**Clery Report / Campus Crime Information**

During the past three years, the following crimes were reported to have been committed on Great Bay's Stratham and Pease Campus'. In accordance with the Campus Security Act, Great Bay Community College provides information related to crime statistics and security measures. For further information contact the Vice President for Enrollment Management & Student Services

The College provides to all prospective students and employees the Campus Security Policies and Procedures and the most recent campus crime statistics. This is part of the Federal Law No.101-542, the Student Right-to-Know and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1999 (formerly the Campus Security Act of 1990).

CRIMINAL OFFENSES	STRATHAM CAMPUS			PEASE CAMPUS			PUBLIC PROPERTY		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Murder & Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0

HATE CRIMES**	STRATHAM CAMPUS			PEASE CAMPUS			PUBLIC PROPERTY		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Murder & Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0

ARRESTS	STRATHAM CAMPUS			PEASE CAMPUS			PUBLIC PROPERTY		
	2006	2007	2008	2006	2007	2008	2006	2007	2008
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Illegal Weapons Possessions	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS	STRATHAM CAMPUS			PEASE CAMPUS			PUBLIC PROPERTY		
	2005	2006	2007	2005	2006	2007	2005	2006	2007
Liquor Violations	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0
Weapons Possessions	0	0	0	0	0	0	0	0	0
	Alleged offenses reported to other responsible college officials, investigated by other college departments and referred for disciplinary action, not arrested.								

\*\*Crimes in which victims are selected because of actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.

### **Sexual Assault/Sexual Harassment**

The College is acutely aware of the concerns of students, faculty, and staff regarding the sudden and dramatic increase in the number of victims seeking help who have been sexually harassed, assaulted, or raped on college campuses. The policy of the Community College System of New Hampshire is that all individuals associated with the System should be able to work and study in an environment that is free of sexual discrimination and sexual assault/harassment.

### **Security Awareness and Crime Prevention Programs**

During orientation students are informed of services offered by Great Bay Community College. Students and faculty / staff are told about crime on-campus and in surrounding neighborhoods. Periodically during the academic year the Student Life Office presents crime prevention awareness sessions on sexual assault (rape and acquaintance rape), theft, and vandalism, as well as educational sessions on personal safety and campus security.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets, security alert posters, displays, and articles. The college conducts various workshops throughout the academic year aimed at educating its community on issues such as assault, date rape, and personal safety. College community members need to recognize their individual role in eliminating or reducing the potential of being a victim.

When time is of the essence, information is released to the college community through security alerts posted prominently throughout campus, and through computer memos sent over the college's electronic mail system.

### **Sexual Harassment Defined**

Sexual harassment is a form of sexual assault. It is defined as (an) unwanted sexual advance(s) or request(s) for sexual favors by a member of the campus community when the assailant uses, threatens to use, or implies that submission to or rejection of such sexual conduct will have an impact on the employment or academic decisions affecting the victims. It also includes other verbal or physical conduct related to sex when such conduct has the purpose or effect of substantially interfering with an individual's performance at work or in study by creating an intimidating, hostile or offensive environment in which to work or learn.

Sexual harassment also includes any deliberate, repeated or unsolicited oral or written statement, anecdote, gesture or physical conduct of a sexual nature that is offensive and unwelcome via any medium available to students, including computer mediated communication. Reports of sexual harassment should be made to a College Official as soon as possible after experiencing an offending incident.

### **Sexual Assault Prevention and Response**

The Student Life Office offers sexual assault education and information programs to College students and employees upon request. Literature on date rape education, risk reduction, and College response is available through the Vice President of Enrollment Management and Student Services office.

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The College strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a College officer and/or to a campus security authority.

Filing a report with a College officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a report will

- ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim
- provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam)
- assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual assault victim contacts the College, the local police department will be notified as well. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the

College Code of Conduct, or only the latter. A College representative will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available from the College.

College disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the *Student Handbook*. The *Handbook* provides, in part, that the accused and the victim will each be allowed to choose one person who has had no formal legal training to accompany them throughout the hearing. Both the victim and accused will be informed of the outcome of the hearing. A student found guilty of violating the College sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the College for the first offense. Student victims have the option to change their academic situations after an alleged sexual assault, if such changes are reasonably available.

### **Sexual Assault Victim: College Procedure**

If you are a victim of an assault on the campus or are assaulted by a member of the college community off-campus, you are encouraged to do the following as soon as possible:

1. Report the incident. Contact the Center for Academic Planning & Support Counselor located on the 2<sup>nd</sup> floor or at 427-7622. A member of the CAPS Office will be assigned to assist you. Personal safety and physical well being are the first concerns regarding the victim of an assault.
2. You will be counseled regarding notifying the civil authorities. The college must notify authorities even without the expressed consent of the victim. However, the Vice President of Academic Affairs will facilitate this action for the student if requested to do so by the victim. The Vice President of Academic Affairs will also assist with alteration to the victim's academic and living arrangements as appropriate, desired, and available.

### **College Disciplinary Actions**

1. Individuals accused of sexual assault will be brought before the College's Judicial Committee for a hearing on the charges.
2. The hearing will be conducted in accordance with established procedures as set forth in the "Policy Manual of Procedures for the Community College System of New Hampshire," or appropriate policy or case law in effect.
3. As set forth in the above procedures, both the accuser and the accused are entitled to have others present during the judicial proceedings and their role will be in accordance with appropriate laws governing their presence as set by the law of the land. Lawyers are not allowed in any College Judicial proceedings.
4. Both the accuser and the accused will be informed of the outcome of the judicial proceedings for the alleged sexual assault.

### **Sanctions**

Sanctions against those found guilty of sexual assault by the College's judicial proceedings may face the following, singularly or in combination:

1. Expulsion from the college permanently or for a specific period of time.
2. On-campus restrictions.
3. Payment of medical bills.
4. Personal letter of apology.
5. Agreement to seek appropriate counseling.

### **Information on Registered Sex Offenders**

The Clery Act provides special requirements relating to the registration and community notification for sex offenders who are enrolled in, work or volunteer at institutions of higher education.

Information on New Hampshire sex offenders can be accessed on the web at <http://www.egov.nh.gov/nsor/result.asp>. Law enforcement information regarding registered sex offenders in the Pease Campus area may be obtained by calling the Portsmouth Police Department at (603) 427-1500.

### **Drug/Alcohol Free Campus Statement**

In compliance with the Drug-Free Schools and Communities Act Amendment of 1989, Public Law 101-226, Great Bay Community College informs all students and employees about its drug and alcohol abuse prevention policies and prevention programs. The CCSNH Colleges are drug and alcohol free campuses. The use of drugs and alcohol is totally inconsistent with the college's mission and their use is forbidden on campus.

### **Alcohol**

Under unusual circumstances, such as when the college is hosting community sponsored events or dinners for visiting dignitaries, the President may give permission to serve limited amounts of alcohol. Students will observe

the following:

1. Alcoholic beverages will not be allowed in academic facilities during the regular academic day.
2. Sale of alcoholic beverages on campus is prohibited.
3. Drinking of alcoholic beverages is prohibited in the public area of the campus at any time; this includes all facilities, functions open to the public, athletic events, academic or social field trips, streets and yards, roads and parking lots, and the hallways, lounges and other public places.
4. Excessive or irresponsible drinking and drunkenness will not be tolerated.
5. Violation of the rules concerning use of possession of intoxicating beverages as set forth in paragraphs above will result in referral to a judicial hearing which may result in suspension or dismissal from the College.
6. However, if requested, a waiver may be granted by the College President if and when all other arrangements are consistent with existing statutes and Board of Trustees Regulations.

### **Drugs and Narcotics**

The use, possession or distribution of non-prescribed drugs and narcotics, including marijuana, by students is not allowed on campus and will result in suspension or dismissal from the college. Any college student trafficking in drugs shall be subject to civil and college action. The policy of the college will be to cooperate fully with law enforcement officials in the proper exercise of their duty. This policy is based on Federal and State of New Hampshire laws pertaining to the use of drugs. (Policy Manual, Board of Trustees – Community College System of New Hampshire).

### **Dangers of Drug and Alcohol**

The physical and mental dangers associated with the use and abuse of drugs and alcohol are numerous. Heavy drinking over a period of time can cause physiological damage, physical problems, and serious nervous or mental disorders. Addiction to drugs or alcohol not only impacts upon the abuser, it places profound stress upon family members, relationships, and friendships. The college is concerned about abusers utilizing tools and equipment, which can be harmful to the individuals as well as to others nearby. Once again, the use of alcohol and/or drugs is strictly forbidden on campus.

### **Local Drug & Alcohol Abuse Prevention Programs and Assistance**

The College realizes that circumstances place individuals into situations that may lead to dependence upon drugs and/or alcohol. Recognizing its responsibility to be concerned with the total well being of its students, the college provides referral service to those in need of counseling or medical support. Individuals are urged to seek assistance from a counselor and to secure the proper treatment they may need. Below are resources for substance abuse and treatment centers.

Alcohol AA Treatment Center (24 hour help line)	1-800-711-6402
National Clearinghouse for Alcohol and Drug Information	1-800-729-6686
Portsmouth Hospital Behavioral Health Services (Treatment Center)	603-436-0600
Seacoast Mental Health	603-772-2710