

GENERAL

ADMISSIONS CHECKLIST

APPLICATION



Complete your **application** for admission and submit your \$20 application fee to the cashier in person or by mail, or complete your application on-line at www.greatbay.edu.

TRANSCRIPTS



Request your **high school** transcripts or GED scores.
Request your **college transcripts** for transfer credit evaluation **after your file is complete**.

TUITION DEPOSIT



Once you receive your acceptance letter please submit a \$100 non-refundable **tuition deposit** to hold your spot in the program.

FINANCIAL AID



If needed or desired, apply for **Financial Aid**. See the financial aid office for assistance and information. To apply online go to www.fafsa.ed.gov. The school code for GBCC is: 002583.

QUESTIONS



For more information, contact the Admissions Office at 427-7610
Or visit our web site at www.greatbay.edu.

TESTING * ADVISING * REGISTRATION



PLACEMENT TEST

Take your **placement test**. Placement information/registration forms are located in the front office. Complete the form and submit it with your \$20 to the cashier. Bring your “**stamped**” form to CAPS on the second floor (room 202) for testing.

Placement testing is required of all students applying to an associate degree program. Many certificate programs also require testing*. Placement testing may be waived, in full or part, for those individuals who have met one or more of the following conditions:

1. Students who have transferable courses (from an accredited college) in math, English and/or computers.
2. Students who have SAT scores of 550 or greater in math, reading and writing (essay scores of 8 or higher). Higher level math courses will require an SAT score of 550 or greater.
3. Students who have taken a placement test at another accredited institution within the past 2 years.
4. Students who have AP grades of 3 or higher in Calculus and/or English.

*For a list of certificate programs that require placement testing, see an admissions counselor or CAPS advisor. For more information about testing, contact CAPS at 603-427-7621 or greatbaycaps@ccsnh.edu.

REVIEW PLACEMENT SCORES

Meet with a CAPS advisor to **review placement scores** as well as to discuss courses, programs, and services that are right for you. Students who are “**waived**” from testing will still need to see a CAPS advisor to review college transcripts, SAT scores, or placement testing from another school.



ADVISING

Attend an advising session to develop an “**academic plan**” for the semester. At this time you will learn how to use the Student Information System (SIS) to look up courses, fill out a registration form, and learn more about college programs and services.



REGISTRATION

Go to the Registrar and submit your registration form. You are now enrolled! Now it’s time to take care of payment. Consult with the Business Office concerning your payment options. You will have up until 10 business days before classes begin to make payment. Mark this on your calendar or you will be withdrawn from your classes!

