



# Great Bay Community College

Great Bay Community College – Registrar's Office  
320 Corporate Drive, Portsmouth, NH 03801

## INTENT TO GRADUATE FORM 2009 – 2010

An **INTENT TO GRADUATE FORM** must be signed by the student, fee(s) paid, and submitted to One Stop College Services according to the following schedule:

**Anticipated Completion Date   Deadline to Submit Intent to Graduate Form**

December 2009	October 26, 2009
May 2010	January 29, 2010
August 2010	April 23, 2010 (January 29, 2010 if you are participating in Commencement)

Graduating students must earn a minimum cumulative grade point average of 2.0. All students will be charged a \$100.00 graduation fee which must be paid at the time you submit your Intent to Graduate. An additional \$10.00 will be charged for more than one degree/certificate, if completing at the same time. Otherwise, the \$100.00 graduation fee applies.

**Print your name CLEARLY and EXACTLY as you would like it to appear on your award:**

_____	_____	_____
FIRST NAME	MIDDLE NAME/INITIAL	LAST NAME

**Major:** \_\_\_\_\_ **Degree/Certificate (Please circle)**  
(If receiving more than one degree/certificate at the same time, please complete separate form)

**Phi Theta Kappa member?** **Yes/No (Please circle)**

**Participating in the May 2010 Commencement?** **Yes/No (Please circle)**

**Please check the semester you anticipate completion of program requirements. If you have taken or are taking a class(es) at another institution, you must request that they send an official copy of your transcript to the Registrar's Office (a grade of C or above has to be achieved). Failure to do so may delay your graduation to a future semester.**

- \_\_\_\_\_ **Fall Semester 2009 – Degree Awarded December 2009**  
Eligible to attend May 2010 Commencement
- \_\_\_\_\_ **Spring Semester 2010 – Degree Awarded May 2010**  
Eligible to attend May 2010 Commencement
- \_\_\_\_\_ **Summer Semester 2010 – Degree Awarded August 2010**  
You must be within six (6) credits to be eligible to attend May 2010 Commencement

\_\_\_\_\_  
Student Signature

**Please contact the bookstore to order your cap & gown.**

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**---Office Use Only---**  
Date Paid: \_\_\_\_\_ Catalog Term: \_\_\_\_\_ SHADEGR (AP) : \_\_\_\_\_  
HOLDS: \_\_\_\_\_ SHADEGR (AW): \_\_\_\_\_