

Find Library Materials and Resources

Atlases are located behind the Fiction collection. There are regional, national, and international atlases to use within the Library as part of the Reference collection.

Audio and Video Materials are located on your right hand side as you enter the Library, behind the Reference materials. Audio materials circulate for three weeks and videos/DVDs for three days.

Board Games are available to be checked out and used in Student Life.

Dictionaries are shelved in the reference section (REF PE 1625 for the Old English Dictionary).

DVDs and videos may be checked out for 3 days. The Library offers a selection of children's films, as well.

The **Early Childhood Education (ECE) Resource Center** contains manipulatives, puppets, toys, math, science, music, movement and literacy activities for toddlers through school age children. These resources are geared toward local daycare centers, but may be checked out by students, faculty, staff or community members. They are located on the shelves in the back, right-hand corner of the Library, and circulate for four weeks. They may be renewed one time for an additional two weeks.

Fiction is located on the shelves next to Audio and Video materials, on your right hand side as you enter the Library. The fiction collection has a green spine label and is shelved alphabetically by the author's last name.

iPads can be checked out for use in the Library. The iPads come with many apps, including research tools, drawing apps, and magazines. Any requests or recommendations for apps can be submitted via email to reference@ccsnh.edu.

Laptops can be checked out for up to two weeks. These are Toshiba laptops running Windows 7, with Microsoft Office Suite and built-in webcams. A carrying case is included.

Newspapers are located in a wire newspaper stand just inside the door to the Library, on the right. Back issues are kept in the periodical section. They are arranged alphabetically by title. Most old newspapers remain on the shelf for two months.

Nonfiction Books (general collection) are organized using the Library of Congress System. Call numbers are listed on the catalog, and are labeled on the spine of each book and at the end of each shelving unit. The majority of shelves in the Library contain nonfiction books.

NOOKs, the Barnes & Noble e-readers, are available for check-out at the circulation desk. For rules, a list of books available on the NOOKs, or to request a title, please contact the Library in person, by phone, or email.

Oversized books are kept at the beginning of the general collection.

Periodicals' current issues are located on the right side of the computer lab. Issues are stored beneath the most recent ones for one year, then moved into journal boxes, which are stored in the back corner of the Library.

The **Photocopier** is available in the Library for your convenience. It is located to your right as you enter the Library. Copies cost \$.10/page and the machine makes change for dollar bills. Your change will be returned to you after you make at least one copy.

Pool Balls are available for students to use at the table in Student Life.

Reference books are located in the reference section in the Library, on your right as you enter the Library. Reference materials may not be removed from the Library. Topics covered include:

- Encyclopedias, dictionaries, and thesauruses
- Occupational outlook handbooks, management handbooks
- College/vocational school catalogs and local organizations
- Sciences such as chemistry, studies of animals, medical reference books such as prescription/nonprescription drugs, toxins, poisons, drug interactions and the human anatomy
- Directories of publications

Reserve Items are books that instructors have placed on reserve for students to use. Reserve items are kept at the front desk and can be checked out for a period of two hours. You must have a Library card in order to check out reserve items.

Video Games and controllers are available to be checked out and used in Student Life.